

**St. Luke's Episcopal Church
Brockport, New York
Vestry Minutes: April 16, 2023**

Present: Vestry members: Mark Bubb, Janet Connor, Lynda Krens, Steve Locke, and Mike Roffe.
Excused: Rev. Elizabeth Harden, Ginny Campbell, Bill Plews (Bill arrived at 12:12)
Also present: Sue Holm, Treasurer.

The meeting started at approximately 11:41 and prayer was led by Mark who chaired the meeting in the absence of the Rector.

MINUTES from the February 2023 vestry meeting: Motion by Steve with a second by Mike to approve minutes. Motion approved unanimously.

Minutes from the March 2023 vestry meeting: Motion by Lynda with a second by Mark to approve the minutes. Motion approved with Steve abstaining.

FINANCIAL REPORTING: The Treasurer presented the March Treasurer's Report and financial narrative sent to the Vestry in advance of the meeting. A motion was made by Mike and seconded by Mark to receive the Mark/April Treasurer's report. All voted in favor,

RECTORS ITEMS: Tabled.

OTHER:

Discussed the \$\$ donation amount to use the church, \$150/mo. – Food Shelf. \$30 – AA. \$10 NA.

Discussion on taking \$300 from the General Savings to pay a shortfall for the May Choral Scholar Program. The treasurer acknowledged the availability of the funds. Steve made a motion to cover the \$300 shortfall from General Savings. Lynda seconded the motion. All voted in favor.

Sue Holm reviewed the Treasurer's Narrative with the vestry. Janet asked what the proceeds were for the pancake Breakfast on Shrove Tuesday. Donations were at \$140 and essentially covered the costs,

Steve will be fixing the broken water pipe in the Clothing Center. Our insurance is under the Umbrella coverage of the Diocese.

There was a request for Buildings and Grounds to look at the French drain in the corner and at the front of the church and State St side to see if drainage is working properly and to present at the next meeting or provide a written report.

NOTE: Those present felt the need to have more cohesive communication between B & G and the Garden committee to ensure that work is done prior to planting etc. Bill Plews agreed when asked to be liaison to Vestry for B&G overall.

It is hoped that we will have a planning meeting which would result in flowcharting. Any changes to the structure must be presented and approved by the vestry prior to work beginning.

(Screens were done by Fred when they were intended to be done by Mike). It was noted that the concrete deck was coming away from the FRONT Door Wall and this could result in water damage. We need a professional to look at the vestibule. This should be brought up to B & G. Have them get an estimate of how much it will cost to fix outside crack

Reviewed the Harvest Kitchen Reboot. We have a donation of bread and rolls from the Presbyterian Church in Bergen for this month's Harvest Kitchen.

New Battery for the defibrillator has arrived. It is probably time that we approached the Fire Dept in Hamlin to review its use. \$5.00 per person for certification card.

Mark said the Closing Prayer.

Sue made a motion to adjourn. Seconded by Mark. All were in Favor.

Meeting ended at 12:30.

Respectively Submitted: Janet R. Connor