

St. Luke's Vestry Minutes September 2021

Present: Rev. Elizabeth Harden, Vestry members: Sue Ward, Karen Baase, Dane Emens, Mark Bubb, Ginny Campbell, Ralph Crane, Gail Dubicki, Keith Ewanyk, Ruthann Tryka, and Lynda Krens.
Also present: Sue Holm, treasurer. Excused: Diane Rietman (clerk)

Ginny Campbell volunteered to take the minutes.

The meeting started at approximately 11:30 am with prayer led by Elizabeth+.

MINUTES from August 21, 2021 meeting. Motion by Dane, 2nd by Gail to approve the minutes. Motion approved unanimously.

CHECK IN: Those present shared what's been going on personally.

FINANCIAL REPORTING

A motion was made by Dane, 2nd by Mark to receive the August Treasurer's Report. Motion unanimously Approved.

Organ Maintenance is now St. Luke's responsibility. It is anticipated that the \$700 expense will be incurred by December 21. This will be an Instrument Maintenance expense in the budget.

The liaison for the Parson's Organ Company is Brenda Trembly and/or Lynda Krens.

The position of assistant treasurer was discussed. Sue Holms made the recommendation that a member of vestry conduct a quarterly review of the financial records with each member taking a turn at the task. It was agreed and the first review will take place in October.

RECTOR'S ITEMS

Bishop's Visit takes place Sunday, October 24. This will be Bishop Singh's last visit as he will be resigning. Linda and Dane volunteered to work with Elizabeth+ on a planning subcommittee for the visit with Vestry providing refreshments.

Bishop's Appeal will be presented during the Bishop's visit.

Diocese Convention takes place via Zoom October 30. There is room for one additional delegate. Karen volunteered to fill the vacancy, motion was passed unanimously.

ANNOUNCEMENTS BY VESTRY MEMBERS

Karen reminded Vestry members to be sure to welcome everyone to morning services, including those watching online.

Dane offered suggestions regarding connecting to community and options for future picnics. Ruth Ann announced she and Kathy are working with an artist to stencil on the Sunday School wall the Lord's Prayer. Karen announced New York Farm Visits are beginning to take place.

Karen reported that Harvest Kitchen will continue to be Grab and Go for the foreseeable future. It may be possible to include inspirational reading materials and church announcements along with the meals.

Keith reported on his research regarding church security, which will be further pursued Wednesday, September 22, at 7 pm via zoom. To attend are: Keith, Sue, Ruth Ann and Elizabeth+. Dane is working on a quote for security glass for the State Street doors. Sue Holm , Ralph Crane, Bill Henderson, Norm Knapp, and Mike Roffe will be meeting with Stanley, also regarding security. Keith may also attend.

Ruth Ann reminded us that the State Street doors are to be locked during church services. Vestry on Call is to lock the doors five minutes before the prelude. Sunday School personnel will lock interior stairwell doors.

Brockport Merchants Association--Yearly dues are \$50 to join and there are potential opportunities for community engagement by becoming a member. Vestry agreed to pursue the possibility of St. Luke's joining the Association. Elizabeth+ will pursue.

Elizabeth+ announced it is possible for St. Luke's to have a float in the Village's Christmas Parade, which is December 5. More to follow.

The Village's Halloween Midnight Madness was also discussed and St. Luke's will pursue contact with organizers to learn more.

Sue Sevard of the Emily Knapp Museum is looking for the names of people who were associates of Mary Jane Holmes, and is reviewing St. Luke's historical documents for this and other information.

E-Team continues to meet. The Web site has been updated, banners for the church's Main Street lampposts have been ordered as have the brackets. There will be two banners on each post--one each will be "fixed" and the others will be seasonal. The E-Team is also considering permanent Main Street signage and changing out the sidewalk A-frame sign.

Stewardship—Ruth Ann announced that mailings will be distributed soon.

Building and Grounds Report--Saturday, August 28, Karen and Linda Kruchten-Merring hosted members of the Medina Sandstone Society as they toured the church. Karen also sent to the representatives documents regarding stained glass window appraisal. An announcement will be made October 19 as to whether St. Luke's has been accepted into the Society.

Gutters need to be cleaned and Keith received a quote of \$400 for cleaning and inspecting the gutters. It was suggested this take place in mid-November after the leaves have fallen. The Village of Brockport will be removing the tree on State Street, which is dying. A motion was made by Dane and 2nd by Ruth Ann to approve \$400+ to clean and inspect the gutters utilizing monies from the General Discretionary Fund. Motion approved with one abstention.

Office Lighting--Ralph received a quote for lighting from John Gunther, which offered two options: Repair existing lights or replace with additional new lights. A motion was made by Dane and 2nd by Ginny to accept option A, which would cost approximately \$540, and would include new LEDs and new ballasts for the existing fixtures. The funds will come from the General Discretionary Fund. The motion was unanimously accepted.

NEXT MEETING: October 17 following Coffee Hour

Closing prayer was offered by Dane. Meeting adjourned at 1:45 pm.

Respectfully submitted by Virginia Campbell